

Library board meeting October 11, 2022 6:00 pm

In attendance: Vince Neal, Jean Dexheimer, Staci King, Colleen Denne

Sean McPherson who is hoping to be appointed to the Board was also present

The meeting was called to order at 6:20 pm

The minutes from September's meeting were approved with one change

Directors report

Library statistics were handed out.

It was explained to the board that every year the director must fill out a plan for how the library plans to use the state aid. The projected amount of state aid is \$78,979. I will report that we will use \$18,979 for salaries and benefits and \$60,000 for materials. The library board needs to approve the plan. There was a motion by Jean to accept the plan for state aid. 2nd by Staci. All were in favor.

It was explained to the board that library staff must obtain continuing education credits to meet a state standard. The director must have 8 hours per year and all other staff must have 6 credits every 2 years. For the 2021 state report I had to report that the staff did not meet this requirement. Now I am required to fill out a waiver for not meeting the state standards. Along with the waiver I need to include a resolution by the board stating that I may apply for a waiver this year. It was also explained that I am having all staff complete 3 hours of continuing education each year and am completing mine also. Jean made a motion, which was seconded by Staci for a resolution that the director may apply for the waiver. A resolution was created and signed by the Board President, Vince Neal.

The board decided that in inclement weather zoom could be an option for meetings.

The 7 proposed policies were discussed. Policy 101- a few typos were pointed out, there was discussion regarding the request for reconsideration of library material. The board thought the Borough manager and council should be made aware of the policy so that they understand the procedure for having a book reviewed. The fact that more books are being questioned throughout the country was discussed. This is why we need a strong policy. Policy 102- not much discussion. Policy 103- a few things were pointed out, specifically in section 2.4, 2.5 and 3.3. Policy 104 The age of an unattended child was discussed. There was a proposed policy from the Children's room we have not reviewed yet which included the age of 8, so that was the age placed in this policy regarding unattended children. Also, to change the "using cell phones" to "audible use of cell phones". Policy 105- no discussion. Policy 106- it was discussed whether we could add a statement about a criminal record will not automatically prevent someone from volunteering in the library. I will review this with John to find out. The board unanimously agreed that there are some things that they thought would not be serious enough to justify stopping someone from volunteering. Policy 107- briefly discussed the fact that this is a necessary policy and procedure but a dreaded topic. A typo was also pointed out.

A motion was made by Jean to adopt the policies with the discussed changes. Staci seconded the motion. Unanimous vote to adopt the policies as amended. This will be noted on the policies tomorrow.

The next meeting will be November 15 at 6 pm

The meeting was adjourned at 7:38 pm. Jean made the motion, 2nd by Staci and all were in favor.